

**Village of Rochester
Board of Trustees
Regular Board Meeting
November 8, 2021**

President Suerdieck called the meeting to order at 7:01 p.m. with the Pledge of Allegiance.

ROLL CALL: Trustee Carver
 Trustee Eandi
 Trustee Hendrickson
 Trustee Munroe
 Trustee Zobrist
 President Suerdieck
 Clerk Langdon

ABSENT: Trustee Butcher

APPROVAL OF THE MINUTES OF THE REGULAR MEETING ON OCTOBER 12, 2021. *Trustee Hendrickson made a motion to approve the October 12, 2021, minutes. Motion seconded by Trustee Eandi. Unanimous aye vote. Motion passed.*

APPROVAL OF FINANCIAL STATEMENTS AND BILLS

Trustee Munroe made a motion to approve the financial statements and pay the monthly financial bills. Motion seconded by Trustee Eandi.

ROLL CALL:

Trustee Carver – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Munroe – YES

Motion passed 4-0.

PUBLIC FORUM

Mitch Hopper addressed the Board regarding his water bill. Mr. Hopper has had to dump water due to discoloration. Village is aware of situation and suggested he fill out paper work for an adjustment on his bill.

OLD BUSINESS

PUBLIC WORKS SUPERINTENDENT REPORT – David Henton

Water/Sewer

- Carriage Crossing called about a high water bill. It was determined they needed an irrigation meter.
- Rental Generator is up and running at Primary. The cost is around \$3500 a month. New generator is on agenda.
- Penacook lost water main project is ready for seed.
- A resident with a high water bill has caused us to reevaluate our “leak check” procedure.
- Fixed a meter pit struck by a car on Roanoke. Responsible party offered to pay, but water pit needed some work anyway, so we rolled them together and did not charge the resident.
- Lost Water Main Project exposed an issue with the water valve box on Penacook. This issue has been resolved.
- Carriage Crossing regrading damaged a water valve box. This has been replaced.
- Sangamon County Highway called in to locate “water bubbling” on Rochester Road. While marking for this, we determined it was probably a water event. Due to the depth of the main, and the lack of a shoring box big enough, we hired Petersburg Plumbing to do the repairs. While it was a bit of a wait for them to get to it, it is repaired.

Streets

- East Mill, North Oak, and Katie Lane have all been tarred and chipped.
- We received a report about a broken streetlight in the Woodlands. Same issues with replacement are being faced.
- Received a call about streetlights at Bertrand Drive and West Main. School asked about another streetlight at that intersection. Investigation showed one of the two lights are out. Call for service was placed.
- Street sweeper has made multiple passes around the village. The office received a call from a resident complimenting the village on its use.
- Snowplows have been readied for the season.
- Public Works was called to pick up a deer on North Oak Hill Road that was struck by a vehicle.

Parks/Property

- The village was notified of comments on “Who’s Your Teacher?” Facebook page concerning issues at Project Play. Instead of calling to notify the Village, complaints were made on Facebook. This is not the appropriate channels to get issues resolved. Discussions with the Village Manager and Village President

have been toward considerable amount of maintenance at the parks for the 2022 season as well as a few other departmental projects.

- There was a bit of miscommunication surrounding the help the Library needed for the Fall Festival. Those issues have been addressed and things should go smoother going forward.
- Still waiting on W_D ROW Clearing to finish Wanless Park. We have reached out multiple times; we are at their mercy.
- The Story Walk Project with the Scouts and Library is on the agenda.
- Community Park is winterized. Porta-Johns have been moved for the winter season.
- Brush Pile Site is closed until Spring of 2022.

Training/Consideration

- Annual Illinois State Mandated Sexual Harassment training is scheduled with Rochester Township for November 18th.
- Rochester Water Operators met with CWLP and N.A.P. testing procedure. Training for our new piece of equipment is non-existent.
- Water Tower Training is schedule for all of Public Works.
- LOCIS Training on Building Inspector module is scheduled for this month as well.

Code Officer Info

- Bethanie has been scheduling building inspections for me on people's projects. Historically, we have missed plenty of inspections due to the little time the Code Officer has to reach out to folks. Short of a complaint, having an office staff person is a huge help. Bethanie doing good job.
- Been working with the new owner of Rochester Station concerning parking lot, re-addressing, new water service, new sign, and other issues.
- Phase One water line for Carriage Crossing cottages is in and passed first Bac-T test. Second Bac-T test is being done today. Contractor notified me that instead of waiting for the spring to complete the loop, Carriage Crossing wants the entire loop in ASAP. They would like to get the footing and foundations in before winter for building three.
- Met with John Brust of JB's Coffee House on utilities for his coffee business.

POLICE CHIEF REPORT – Chief Sommer

Personnel

- Lindsey Novak will be participating in a nine-week internship starting in January 2022 to complete undergraduate LEJA program at WIU.
- The School Resource Officer and part-time Police Officer positions are still vacant, awaiting a qualified applicant.

Training

- Officer Doolin is enrolled in crisis Intervention Team (CIT) Training.

Misc.

- Unit #3 (2011 Chevrolet Impala) has been decommissioned and taken out of service.
- The 2021 Pink Patch Program has concluded. “No Shave” fundraising and Pink Patch Program proceeds totaled \$430. The money will be donated to the Simmons Cancer Institute.
- “No Shave” fundraising will continue into November and December to generate funds for our ELFs Program.

VILLAGE MANGERS REPORT

Deb Elderton – No report

NEW BUSINESS

Ordinances:

Ordinance 21-29 Approving disposal of 2011 Chevrolet Impala. *Trustee Munroe made a motion to approve Ordinance 21-29. Motion seconded by Trustee Carver.*

ROLL CALL:

Trustee Carver – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed. 5-0

Resolutions:

Resolution 21-30 Accepting the Blue Cross Blue Shield G532BCE Blue Choice Preferred for term beginning 1/1/2022 and ending 12/31/2022. *Trustee Munroe made a motion to adopt Resolution 21-30. Motion seconded by Trustee Eandi.*

ROLL CALL:

Trustee Carver – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Munroe – YES

Trustee Zobrist – YES

Motion passed. 5-0

Resolution 21-31 Authorizing payment of stipend to all full-time Village employees receiving health insurance through the Village for the Year 2022. *Trustee Carver made a motion to adopt Resolution 21-31. Motion seconded by Trustee Munroe.*

ROLL CALL:

Trustee Carver – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed. 5-0

Motions:

Motion authorizing Rochester Police Chief Tim Sommer to make a purchase of a police car not to exceed \$30,000. *Trustee Zobrist made a motion to approve authorization of Chief Sommer to make a purchase of a police car not to exceed \$30,000. Motion seconded by Trustee Hendrickson.*

ROLL CALL:

Trustee Carver – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed. 5-0

Motion approving the purchase of an Altorfer Cat Generator for primary lift station not to exceed \$30,000. *Trustee Zobrist made a motion to approve purchase of Altorfer Cat Generator not to exceed \$30,000. Motion seconded by Trustee Hendrickson.*

ROLL CALL:

Trustee Carver – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Munroe – YES

Trustee Zobrist – YES

Motion passed. 5-0

Motion approving the 2022 Rochester Village Board Meeting Schedule. *Trustee Munroe made a motion to approve the Village Board meeting schedule. Motion seconded by Trustee Carver. Unanimous aye vote. Motion passed.*

Motion approving the 2022 Rochester Village Holiday Schedule. *Trustee Munroe made a motion to approve the 2022 Rochester Village Holiday Schedule. Motion seconded by Trustee Zobrist. Unanimous aye vote. Motion passed.*

Motion approving the “Story Walk in Rochester Park, and “Story Walk at the Village and Library Building”. *Trustee Munroe made a motion to approve the Story Walks and rental of needed equipment for installation. Motion seconded by Trustee Zobrist. Unanimous aye vote. Motion passed.*

Motion approving salary adjustment for Detective Justin Harris effective 10/15/2021. *Trustee Zobrist made a motion to approve salary adjustment for Detective Harris. Motion seconded by Trustee Carver.*

ROLL CALL:

Trustee Carver – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed. 5-0

Motion approving salary adjustment for Chief Timothy Sommer effective 11/8/2021. *Trustee Munroe made a motion to approve salary adjustment for Chief Sommer. Motion seconded by Trustee Zobrist.*

ROLL CALL:

Trustee Carver – YES
Trustee Eandi – YES
Trustee Hendrickson – YES
Trustee Munroe – YES
Trustee Zobrist – YES

Motion passed. 5-0

EXECUTIVE SESSION

None.

DATES TO REMEMBER

November 11, 2021

November 15, 2021 @ 3pm

November 16, 2021 @ 7pm

November 22, 2021 @7pm

November 25-26, 2021

July 8-10, 2022

Office Closed

Joint Use Meeting

Planning & Zoning

Committee of the Whole

Office Closed (Thanksgiving)

Sparks in the Park

*Trustee Zobrist made a motion to adjourn. Trustee Carver seconded the motion.
Unanimous aye vote.*

Adjourned at 7:44 p.m.

Respectfully submitted,

Lynn Langdon
Village Clerk